

Health and Safety Orientation



www.mun.ca

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Welcome to Memorial University

Memorial is committed to developing, maintaining, implementing and continuously improving a safe and healthy work, teaching and learning environment. Prior to starting your work at Memorial it is important that you are aware of the following health and safety information.

Health and Safety Information

Emergency Response

- To report an emergency (dialed from a campus phone, otherwise dial 864-XXXX):
 - St. John's Campus – 4100
 - Health Sciences Centre - 4100
 - Ocean Sciences Centre – 9-911*
 - Marine Institute – 9-911*
 - Grenfell – 2888

*when utilizing 911, a follow up call should be made to St. John's Campus Enforcement and Patrol (CEP) 4100.

Incident Reporting and MUN Safe

- All health and safety incidents must be reported to your Memorial Representative and an incident report completed
- Download the MUN Safe app to quickly access campus resources 24/7 such as emergency push notifications, emergency procedures, incident reporting and more.
 - Report hazard observations and near misses via MUN Safe

First Aid and AEDs

- In case of an injury, first aid kits are located in all office suites and laboratories
- All workplaces have AEDs as well as trained first aid responders, names posted throughout the buildings.

Emergency Evacuations

- Ensure you are aware of the primary and secondary exits.
- The building fire alarm system can be activated at the nearest fire alarm pull station.
- Emergency evacuation and location plans are posted on each floor in each building. Exit the building immediately upon activation of the alarm and proceed to the building's assembly point.
 - Individuals requiring assistance to exit should take shelter in a safe location such as a stairwell, inform someone of your location and ask them to notify CEP (864-4100) or Fire Department of your location.

Working Alone

- If activities involve lone work then a check-in process must be developed in consultation with your Memorial Representative.

Communicable Disease

- Practice good hand hygiene and cough/sneeze into your arm
- Do not come to campus if feeling unwell

Other

- Memorial is a smoke-free campus
- Speed limit on Memorial road is 30 km/hr, be mindful of the many pedestrians on campus
- Obey all posted signage

Contact us

Environmental Health and Safety
E: health.safety@mun.ca www.mun.ca

This is one in a series of informational fact sheets
highlighting Environmental Health and Safety.